



B USINESS

E DUCATION

C OURSES

You could have a
Career in Business!

Grade Nine

BTT 101 - INTRODUCTION TO INFORMATION TECHNOLOGY IN BUSINESS - This course introduces students to the use of information technology in a business environment. Students will learn how to use computers in a school and work environment to perform electronic research, communicate electronically and use common business software. This course is a recommended prerequisite for future computer courses.

Grade Ten

BBI 201 - INTRODUCTION TO BUSINESS - This course introduces students to the world of business. They will learn the concepts, functions and skills for meeting the challenges of operating a business in the twenty-first century on local, national and international levels. Students will also learn concepts and skills related to personal finance, entrepreneurship, international business, and marketing. This is a great introduction for anyone interested in business in grades 11 or 12.

Open

TIK 201 - COMPUTER AND INFORMATION SCIENCE - Students will be introduced to computer science concepts. The stages in software design, data structures, and programming concepts will be explored. Students will explore the basic functions of computer components, relationship among networks, operating systems, and application software and their uses, and how programming languages evolve.

Open

Grade Eleven

BAF 3M1 - INTRODUCTION TO FINANCIAL ACCOUNTING - This course introduces students to the fundamental principles and procedures of accounting, with an emphasis on accounting procedures used in service and merchandising businesses. Students will develop an understanding of the connections between financial analysis, internal control, and decision making in the management of a business. This course is a must for anyone considering Business at the post-secondary level. Computerized accounting is also introduced.

College/University

BAI 3E1 - INTRODUCTION TO ACCOUNTING - This course introduces students to the use of accounting in a small business. Students will study various types of businesses and business ownership. They will learn about risks related to

credit sales and about the collection of debts and will use accounting software. This course is ideal for personal use.

Workplace

BDI 3C1 - INTRODUCTION TO ENTREPRENEURIAL STUDIES - This course focuses on ways in which entrepreneurs recognize opportunities, generate ideas, and organize resources to plan successful ventures that enable them to achieve their personal goals, by satisfying the needs of others.

College

BTA 301 - INFORMATION TECHNOLOGY APPLICATIONS IN BUSINESS - This course provides students with the opportunity to develop the information technology skills and knowledge required in a business. Students will learn about the information technology work environment, use industry-standard software, conduct electronic research, and investigate electronic business.

Workplace

CIE 3M1 - THE INDIVIDUAL AND THE ECONOMY - This course explores economic concepts relating to the Canadian economic system that will help students make informed decisions about how to use resources to satisfy wants and needs. Students will use economic concepts and models, as well as methods of economic inquiry, to analyse the choices they will make during their lives as consumers, contributors, and citizens in a mixed economy.

Prerequisite: Canadian History in the Twentieth Century, Grade 10 Academic or Applied College/University

CLU 3M1 - UNDERSTANDING CANADIAN LAW This course explores legal issues that directly affect students' lives. Students will acquire a practical knowledge of Canada's legal system and learn how to analyse legal issues. They will also be given opportunities to develop informed opinions on legal issues and to defend those opinions and communicate legal knowledge in a variety of ways and settings, including legal research projects, mock trials, and debates.

Prerequisite: Canadian History in the Twentieth Century, Grade 10, Academic or Applied College/University

ICS 3M1 - COMPUTER AND INFORMATION SCIENCE - This course helps students examine computer science concepts. Students will outline stages in software development, define standard control and data structures, identify on- and off-line resources, explain the functions of basic computer components, and develop programming and problem solving skills by using operating systems and implementing defined practices.

Grade Twelve

ASM 401 - YEARBOOK - This course emphasizes the development of the knowledge and skills required for the production of interactive media art forms. The creation of the school yearbook and newspaper will be major components of the class.
College/University

BAT 4M1 - PRINCIPLES OF FINANCIAL ACCOUNTING - Students will learn about ways in which information in financial statements is used in making business decisions. Students will also study various means of financing a business and ways in which the strength of a corporation can be determined through the reading of its annual report. Computerized accounting will be introduced.
College/University

BTX 4C1 - INFORMATION TECHNOLOGY IN BUSINESS - This course is an extension of BTA 3O, and will provide students with the opportunity to develop further the information technology knowledge and skills needed in the business world. Students will apply project team management strategies through the use of industry standard software.
College

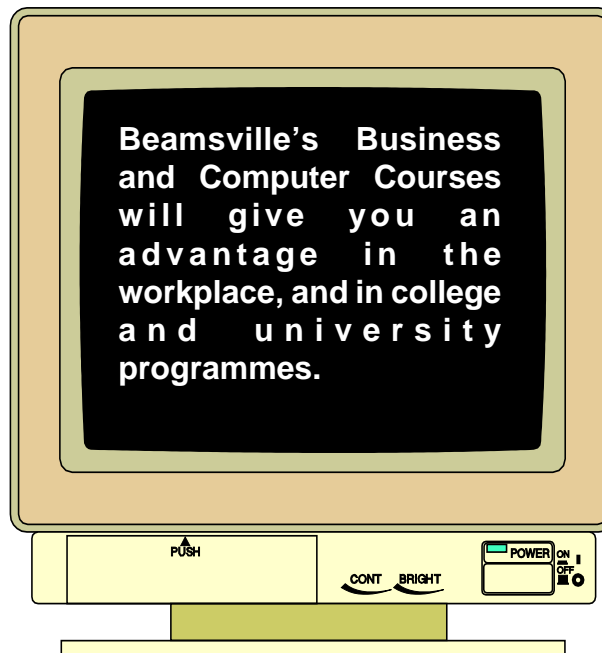
BTX 4E1 - INFORMATION TECHNOLOGY IN BUSINESS, WORKPLACE - This course provides students with the opportunity to develop essential skills in information technology needed in the workplace. Students will learn about the impact of new technologies on business operations, the place of information technology in the globalization process, and the development of new ways of doing business electronically. Students will use advanced software features and functions, manage information, conduct electronic research for business tasks, and develop project team management skills.
Prerequisite: Information Technology Applications in Business, Grade 11, Open Workplace

CLN 4U1 - CANADIAN AND INTERNATIONAL LAW - This course explores elements of Canadian law and the role of law in social, political, and global contexts. Students will learn about the connections between the historical and philosophical sources of law and issues in contemporary society. They will also learn to analyse legal issues, conduct independent research, and communicate the results of their inquiries in a variety of ways.

Prerequisite: Any university or university/college preparation course in

**Canadian and World Studies, English, or Social Sciences and Humanities.
University**

ICS 4M1 - COMPUTER AND INFORMATION SCIENCE - This course helps students use programming and software engineering principles to design and develop algorithms and programs. Students will use software development and diagnostic tools, implement data structures and algorithms, and use file management techniques in project settings.
College/University



As part of all Business and Computer courses, students will explore possible future occupations and careers in that particular field. Computer studies will help students to develop an understanding of the ethical use of computers and the future of technology in society.

POSSIBLE CAREERS

- Accountant
- Programmer
- Financial Manager
- Business Teacher
- Marketing & Sales Manager
- Customer Service Representative
- Software Application Specialist
- Human Resource Manager
- Marketing Representative
- Operations Manager
- Computer Engineer
- Software Developer
- Economist
- Entrepreneur
- Sales Associate
- Banking

