

## EDUCATION FOUNDATION OF NIAGARA BOARD OF DIRECTORS INFORMATION

The Education Foundation of Niagara is a charitable organization whose mission is to support programs and initiatives that provide enhanced learning opportunities for students served by the District School Board of Niagara. A Board of Directors governs the Foundation activities; the Executive Director is responsible for Foundation operations and is supported by the Program Assistant and Events Coordinator.

**Charitable Status #: 119057586RR0001**

**Job Title:** Director

**Responsibilities:** The main responsibility of the Education Foundation of Niagara Board Director is to promote the power and possibilities of education by serving in a leadership capacity to build linkages between the Foundation, DSBN and the outside world.

The Foundation was established to promote interest and awareness of the District School Board of Niagara and to raise and administer funds to support and relieve some financial challenges experienced by each school.

As this is a working Board of approximately 15, the Board members work as a team to play an active role in supporting the fundraising operations of the Foundation, as well as demonstrate personal commitment by providing some level of giving or in-kind contribution that aligns with their personal capacity.

**Benefits:**

- An opportunity to make a difference by enriching students' lives
- Networking with other established community leaders
- The satisfaction of promoting and supporting education

**Specific Duties:**

- Be an informed advocate for DSBN accomplishments
- Identify and involve individuals, corporations, and foundations as potential donors
- Be an active participant in donor stewardship
- Develop and approve the Foundation's vision and mission and strategic plan
- Direct the Foundation according to the established constitution and by-laws
- Commit to a responsibility or committee to assist EFN advancement
- Prepare for, attend and report at Board meetings

Please refer to [www.efnonline.ca](http://www.efnonline.ca) for more information and listing of the current EFN Board of Directors.

## The Education Foundation of Niagara Board of Directors Candidate Form

### Personal Profile

Name: \_\_\_\_\_ Occupation: \_\_\_\_\_

Address: \_\_\_\_\_

Street City Postal Code

Telephone #: \_\_\_\_\_ Email: \_\_\_\_\_

### History of Volunteer Work, Employment or Other Interests: (Please list dates and responsibilities.)

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### Areas of Interests (Please check what areas of Board work are of particular interest to you)

- Fund Development (Donations, campaigns, grants)  
 Executive Committee (President, Chair, Treasurer, Secretary)  
 Outreach (Liaison with internal and external groups)  
 Board Progression (Policy and Board Development)  
 Events Committees (Gala, Golf Tournament, Prom Project Niagara, Staff Reunion)  
 Other (Do you have other interests not identified on this list?)

From our experience, Board Directors spend about 8-10 hours per month on EFN work, depending on the level of involvement and commitment. This may increase. Do you foresee this as a problem? \_\_\_\_\_

### References

Two references from someone you have worked with as part of a volunteer group or in an employment capacity:

Name:	Name:
Telephone #:	Telephone #:
Address:	Address:

### Board Participation

\_\_\_\_\_ Please allow my name to stand for nomination to the Education Foundation of Niagara Board of Directors. I am willing to commit my time to EFN, and I understand that I must be a Foundation Member.

\_\_\_\_\_ I prefer to consider a volunteer position role other than serve on the Board of Directors. Please refer my name to the coordinator of \_\_\_\_\_ committee.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Please complete and return to the Executive Director at [efn@dsbn.edu.on.ca](mailto:efn@dsbn.edu.on.ca) or fax to 905-641-9512.**

*Enhancing learning opportunities for students served by the District School Board of Niagara.*